**Internship supervisor’s report**

**For the course JKM141 Internship**

**Master Program in Media and Area Studies (MARS)**

**Institute of Communication Studies and Journalism,
Faculty of Social Sciences, Charles University**



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| **Research Team / Organisation (name, address, telephone, email):** |
| **Internship supervisor in Research Team / Organisation (name, phone, email):** |
| **Name of student (name, phone, email):** |
| **Actual period of internship (start date – end date):**  |
| **Number of actual working hours in total:** |

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| **Main tasks, activities and deliverables the student was engaged in during the internship and the degree of responsibility (i.e. the student undertook these tasks/produced these deliverables on her/his own, together with other interns, etc.):** |
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| **Evaluation of student’s performance** 1. Learning: Excellent\_\_\_\_ Very good\_\_\_\_ Average \_\_\_\_ Unsatisfactory \_\_\_\_ *[e.g., ability to develop skills or gain knowledge rapidly; ability to take advantage of opportunities to practice research skills]*2. Quality of work:      Excellent\_\_\_\_ Very good\_\_\_\_ Average \_\_\_\_ Unsatisfactory \_\_\_\_ *[e.g., ability to take on and accomplish a variety of assignments; attendance to detail; self-reflexivity in relation to own work; accomplishment of tasks by high standards]*3. Attendance: Excellent\_\_\_\_ Very good\_\_\_\_ Average \_\_\_\_ Unsatisfactory \_\_\_\_ *[e.g., presence during the agreed times, attendance of scheduled/agreed meetings and activities]*4. Initiative: Excellent\_\_\_\_ Very good\_\_\_\_ Average \_\_\_\_ Unsatisfactory \_\_\_\_*[e.g., ability to take initiatives related to planning and implementation of tasks and projects]*5. Professional attitude:  Excellent\_\_\_\_ Very good\_\_\_\_ Average \_\_\_\_ Unsatisfactory \_\_\_\_ *[e.g., punctuality, ability to work in teams, attitude towards collaborators and supervisor]* |
| **Please, provide an account on the reasons of your evaluation.** |

**Date**

**Signature by internship supervisor**